**Loan Application Form for Small & Medium Enterprises (SMEs)**

**Date: --------------**

***“I/We, hereby apply to avail following financing from the Bank:***

*New financing Facility Roll over of existing Facility Enhancement of existing Facility*

**Business Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Business |  | | Annual Sales (Rs.) |  |
| Contact Person |  | | No. of employees |  |
| Cell / Landline No. |  | | NTN No (If applicable) |  |
| Business Address |  | | Email Address |  |
| Business premise | Owned | Rented | Year of Establishment |  |
| Business Registration | Yes | No | Registration authority  (if business is registered) |  |

**Business Status**

Proprietorship Partnership Pvt. Ltd Company

**Business Nature**

Manufacturing Services Trading Agri-SME

**Brief Description of Product(s) and Service(s)**

(e.g. Textile, Surgical Instruments, IT, Retail business etc.)

|  |
| --- |
|  |

**Partners/ Shareholders Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the Individual(s)** | **Contact Details** | **CNIC No** | **Shareholding (%)** |
|  | Cell No:  Email: |  |  |

**Facility(ies) requested**

(e.g. Financing for Asset Purchase, Term finance, Running Finance, Over Draft, Working Capital etc.)

|  |  |  |  |
| --- | --- | --- | --- |
| **Type of Facility** | **Amount (Rs.)** | **Collateral** | |
| **Collateral Type**  (e.g. land, vehicle, cash, bond, etc) | **Value (Rs.)** |
|  |  |  |  |
| **Undertaking**   * I/We certify and undertake that the information furnished above is true to the best of my/our knowledge. * I/We hereby authorize the bank to obtain information/data regarding my/our Allied Concern's financial and personal details from any credit bureau, agent, financial institutions, companies or from any other sources for the purposes of processing my/our facility application form and to monitor my/our facilities/accounts. * I/We undertake that the loan will be utilized for the same purpose as specified above in the form. * I/ We agree that the submission of above information and facility application form is not the approval of finance and I shall have no right to claim for finance before any forum, if my request of finance declined by bank for any reasons.   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **CUSTOMER’S SIGNATURE & STAMP** | | | | | |  |  |  |  |

# Document Check List

**Proprietorship**

|  |  |  |
| --- | --- | --- |
| **S No.** | **Description of Documents** | **Attached (✓)** |
|  |  |  |
| 1 | CNIC of Owner |  |
| 2 | Financial Statement(s)/ Projected Financial(s) |  |
| 3 | Feasibility Report |  |

**Partnership/Private Limited Company**

|  |  |  |
| --- | --- | --- |
| **S No.** | **Description of Documents** | **Attached (✓)** |
| 1 | CNIC of Borrower(s) |  |
| 2 | Memorandum & Article of Association |  |
| 3 | Financial Statement(s)/Projected Financial(s) |  |
| 4 | Feasibility Report |  |