

Guidelines for Pre-qualification / Enlistment **Manufacturers/Importers/Suppliers/Vendors/Companies/Firms**

The following are the guidelines and criteria for Pre-qualification / Enlistment will be governed by the following requisites of pre-qualification as advertised:

- The '**pre-qualification/enlistment form**' along with list of products & services is available on Allied Bank's official website, that is, at: www.abl.com.
- Comprehensive 'company profile', giving complete information of the company, including details of incorporation with certificate of incorporation along with letters issued by their principals for authorization of sales/services where applicable.
- Company status i.e. sole proprietorship, partnership, private limited or public limited.
- Operational locations, offices, branches, manufacturing units (with addresses).
- Certified bank statement of Last Five Years.
- Audited Financial Accounts of last three years (where applicable under the prevailing laws/regulations).
- Details in terms of number of employees, technical expertise and qualifications.
- Certificates of NTN number, GST registration number, if registered.
- List of existing corporate clients/customers.
- An affidavit/undertaking on judicial stamp paper that the company/firm is not black listed by any government or a private sector organization.
- All business entities applying for Pre-qualification/Enlistment with Allied Bank Limited to supply any type of products and services must be compliant with all the rules, regulations and laws of the Islamic Republic of Pakistan.
- Interested business entities are to submit a duly filled in and completed 'pre-qualification / enlistment Form' along with a non-refundable 'payment order' for Rs.25,000/- in favor of Allied Bank Limited, as processing fee.
- The above are pre-requisites of enlistment of vendor and companies for procurement as and when required by the Bank in accordance with the policy/procedures and must not be considered as confirmation of procurement, orders and supplies under any respective category for which subsequent RFPs shall be called for obtaining prices and proposals.
- The Bank reserves the right for the inspection of company's manufacturing unit, warehouses, distribution centers, branch offices, who have applied for this pre-qualification.
- The Bank reserves the right to accept or reject any one or all pre-qualification / enlistment applications without assigning any reason/intimation.
- An Affidavit with Pre-Qualification with ABL is also required as per the Specimen attached on Rs.100/- Bond Paper and need to submit the same alongwith the pre-qualification form.
- Account in any ABL Branch is one of the mandatory requirement of Pre-qualification.
- The Bank may at its sole and absolute discretion reserves the right to revise the prequalified vendor enlistment criteria at any time or cancel enlistment as a pre-qualified vendor without assigning any reason thereof.
- The Bank will regularly evaluate the performance of your company and if found not in accordance with the standards and quality required, the Bank will take actions as may be deemed appropriate.
- In case of any query / clarification, please call Mr. M. Imran, ABL Head Office, Lahore (Office Tel No. 0423 5880043 Ext. 31279)

***Need to provide following information on Interested Entities
on Letter Head duly signed and stamped***

Entity Details	Name of the Vendor	
	Registration #	
	Country of Incorporation	
	NTN #	
	GST #	
	Registered Office Address	

Individual's Details	Sole Proprietor / Partner / Director / Beneficial Owner etc.	1	Name	
			Identification (CNIC)	
			Date of Birth	
			Nationality	
		2	Name	
			Identification (CNIC)	
			Date of Birth	
			Nationality	
		3	Name	
			Identification (CNIC)	
			Date of Birth	
			Nationality	
		4	Name	
			Identification (CNIC)	
			Date of Birth	
			Nationality	

ABL Account Details	Account No.	
	Account Title	
	Branch Code	

AFFIDAVIT/DECLARATION

(For Sole Proprietor)

I, Mr. _____ S/o _____ CNIC No. _____ being sole proprietor of M/s _____ having place of business at _____, do hereby state on solemn affirmation as under:

OR

(For Partnership)

We, Mr. _____ S/o _____ CNIC No. _____ and Mr. _____ S/o _____ CNIC No. _____ both being partners of M/s _____ having place of business at _____, do hereby state on solemn affirmation as under:

1. That I/We am/are the deponent of this affidavit and fully conversant with the contents of this affidavit.
2. That I/We have not been adjudged an insolvent.
3. That no execution of decree or order of any court is pending against me/us.
4. That I/We have not compounded with the creditors.
5. That I/We have not been convicted of any financial crime.
6. That I/We clearly understand that any active concealment or misstatement of above facts may lead to cancellation of my/our agreement with Allied Bank Limited.

Whatever has been stated above is true and correct to the best of my/our knowledge and belief.

DEPONENT (S)

NAME:
CNIC NO:

NAME:
CNIC NO:

AFFIDAVIT/DECLARATION

(For Private/Public Limited Companies)

ABC, being a _____ company incorporated under _____ having its registered office at _____ and place of business at _____ through its authorized representative(s) namely; _____ and _____ (hereinafter referred to as "Company") do hereby state on solemn affirmation as under:

1. That the deponent(s) of this affidavit is/are fully conversant with the contents of this affidavit.
2. That the company has not been adjudged an insolvent.
3. That no execution of decree or order of any court is pending against the company.
4. That the company has not compounded with the creditors.
5. That the company has not been convicted of any financial crime.
6. That the company clearly understands that any active concealment or misstatement of above facts may lead to cancellation of its agreement with Allied Bank Limited.

Whatever has been stated above is true and correct to the best of our knowledge and belief.

DEPONENTS

Name:
CNIC#:
Designation:

Name:
CNIC #:
Designation: